**Appendix 1**

**General Licensing Committee – Forward Plan 2017/18**

Standing agenda items:

* Presentation of monthly performance data
* Any matters to be considered under the statutory “fit and proper” test

Schedule of specific matters:

|  |  |  |
| --- | --- | --- |
| **Date:** | **Items for consideration:** | **Progress / monitoring (RAG)** |
| 21 March 2017 | Member training – report on proposed activities for year ahead |  |
|  | Proposed Implementation Plan |  |
|  | Draft Annual Review of 2016/17 activities |  |
|  | Review of governance arrangements – referrals to GLC under “fit and proper” test (mechanics / process, clarification of trigger criteria etc) |  |
|  | IVA Policy |  |
|  | Fees and Charges |  |
|  | Equalities Act (wheelchairs) |  |
|  | Implementation Plan |  |
| 13 June 2017 | Taxi Trade Forum | Report attached but Forum itself deferred to late June pending this report |
| Annual Report 2016/17 | Was scheduled for June but deferred to July due to heavy June agenda |
| Fees and Charges |  |
| Equalities Act 2010 / wheelchair users |  |
| Carriage of Assistance Dogs |  |
| Forward Plan |  |
| Final Annual Report for 2016/17 activities | Was scheduled for June but deferred to July due to heavy June agenda |
| Draft proposals – operator accreditation scheme | Deferred to March 18 |
| Taxi and Private Hire Licensing Enforcement Policy - review | Brought forward from July |
| Uber / out of town drivers | Was scheduled for June but deferred to July due to heavy June agenda |
| Performance data |  |
| Modified Vehicles |  |
| Licensing Act updates | Was scheduled for June but deferred to July due to heavy June agenda |
| Member Training | Was scheduled for June but deferred to July due to heavy June agenda |
| Review of Constitution | Deferred for further consideration |
| 11 July 2017 |  |  |
|  | Annual Report |  |
|  | Annual Review of Hackney Carriage and Private Hire Licensing Policy | Completed in June |
| Quarterly review of Implementation Plan |  |
| Member Training Plan |  |
| Uber / out of town drivers |  |
| Performance data |  |
| Safeguarding training |  |
| 19 September 2017 | Quarterly review of Implementation Plan |  |
| Report on consultation / next steps - operator accreditation scheme | Deferred to March 18 |
| Forward Plan – mid-year review |  |
| Review of Constitution |  |
| Performance data |  |
| Review of recent activities |  |
| National campaign – out of town drivers |  |
| 17 October 2017 | Quarterly review of Implementation Plan |  |
| Consultation outcome - wheelchairs |  |
| Consultation outcome – assistance dogs |  |
| Consultation outcome – modified vehicles |  |
| Consultation outcome – changes to Licensing Policy |  |
| Consultation outcome – Intended Use Policy |  |
| Consultation outcome – Safeguarding training |  |
| 28 November 2017 | Taxi Trade Forum |  |
| 23 January 2018 | Fees and Charges for 2018/19 |  |
|  | Quarterly review of Implementation Plan |  |
| 20 February 2018 | Taxi Trade Forum |  |
|  | Annual Review of Convictions Policy |  |
|  | Year-end review of Implementation Plan |  |
|  | Year-end review of Forward Plan 2017/18 and setting new Plan for 2018/19 |  |

Other topics to be scheduled as more information becomes available:

* Gambling Policy – annual review